



Embassy of Canada
Visa Section

Ambassade du Canada
Section de visa

PERMANENT RESIDENT DETERMINATION APPLICATION

Canadian permanent residents currently residing outside of Canada who have lost their residency documents must apply for a Permanent Resident Determination. Once in Canada they must apply for a Permanent Resident Card. From December 31, 2003, the IMM-1000 Permanent Resident record of landing will no longer be valid for international travel.

Please find enclosed a booklet entitled "Applying for a Travel Document" which includes a travel document application form. Also enclosed is a check list of required documents and instructions concerning payment of the processing fee.

In certain cases, there may be a delay before a determination of residency status or travel document can be completed and /or issued. We suggest that applications be submitted **AT LEAST FOUR WEEKS BEFORE YOUR PLANNED DATE OF DEPARTURE**, to allow time for consideration.

Applications must be submitted through one of the following designated service providers: **ARAMEX and Fifa for General Service**. Passports/documents will be returned by designated service provider ONLY.

Applications that do not include payment will be returned unprocessed.

Processing will usually take **5 working days** from receipt of the application provided adequate documentation in support of periods of residency in Canada has been submitted. Applicants will be notified by phone once assessment of their applications is complete.

Passports / documents will be returned by one of our designated service providers only.

All applicants must be prepared to attend a personal interview if required.

We do not process applications received by fax.

*Visa Section, P.O. Box 94321, Riyadh 11693, KSA. Fax: +966-1- 488-9657 Internet: www.cic.gc.ca
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Canada

مواصفات الصورة

PHOTOGRAPH SPECIFICATIONS

TAKE THIS WITH YOU TO THE PHOTOGRAPHER

الرجاء إرفاق هذه الصفحة إلى المصور

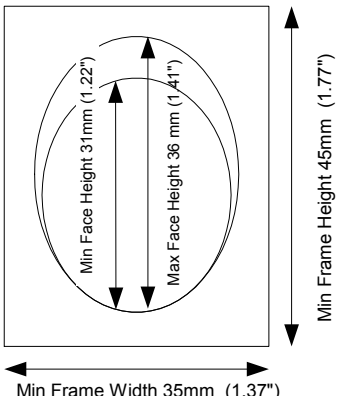
Requirements:

You must provide 2 photos with your application for a Temporary Resident Visa, Study Permit, or Work Permit. It is imperative that your photos be compliant with the following specifications otherwise they will be rejected. You will be required to provide new photos before your application can be processed.

To avoid delays, please ensure that the photos provided with your application meet these requirements.

Photograph specifications:

- Two identical photos, black and white or colour, taken within the last 6 months.
- Must be clear and well defined, taken against a plain white or light coloured background.
- Digital photos must not be altered in any way.
- The face must be square to the camera with a neutral expression, neither frowning nor smiling, with the mouth closed.
- Tinted prescription glasses may be worn as long as the eyes are clearly visible and the frame is not covering any part of the eyes. Sunglasses are not acceptable.
- False hairpieces or other cosmetic devices are acceptable if they do not disguise the natural appearance of the bearer.
- Photos in which the applicant is wearing a hat or head covering worn for religious reasons are acceptable if the full facial features are not obscured.

Photo and Head Size Specification	
 <p>Min Face Height 31mm (1.22")</p> <p>Max Face Height 36 mm (1.41")</p> <p>Min Frame Height 45mm (1.77")</p> <p>Min Frame Width 35mm (1.37")</p>	<ul style="list-style-type: none">• The frame size must be 35mm X 45mm (1.37" X 1.77").• Must show the full front view of the head, with the face in the middle of the photo and include the top of the shoulders.• Size of the head, chin to crown*, must be between 31mm (1.22") and 36mm (1.41"). <p>* Crown: top of the head, or (if obscured by hair or headwear), where the top of the head/skull would be if it could be seen.</p>

Photos which do not meet these specifications will not be accepted.

Visa Processing Fees

Visa Processing fees are **non-refundable** regardless of the outcome of the application.

Method of Payment

Processing fees MUST be paid by "**BANK DRAFT**" (only) in CANADIAN DOLLARS. Bank Drafts must be drawn on Canadian bank showing the full mailing address of the bank in Canada. Bank drafts must be valid for 6 months and must be made payable to "**THE RECEIVER GENERAL FOR CANADA**".

IMPORTANT NOTICE:

WE DO NOT ACCEPT bank drafts in Saudi Riyal.

WE DO NOT ACCEPT payment by personal cheque, company cheque, drafts drawn on foreign banks, Canadian dollar drafts drawn on banks outside Canada, Canadian postal orders or Canadian cash.

Processing Fees:

	<u>CAD \$</u>	<u>SAR</u>
Temporary Resident (visitor) visa		
Individual - Single Entry:	75	250
Family Maximum :	400	1330
<i>*Multiple Entry Visas are not available for tourism or first time applicants</i>		
Multiple Entry	150	500
 Permanent Resident Determination	 50	 170
 Study Permit : Principle Applicant	 125	 420
Multiple Entries Fee for accompanying Dependent	150	500
Family Maximum :	400	1330
 Work Permit: Principle Applicant	 150	 500
Multiple Entries Fee for accompanying Dependent	150	500
Family Maximum :	400	1330
 Example: 1 Worker with wife and 3 children:		
Work Permit + Family Maximum		
\$150 + \$400 = \$550		
SR500 + SR1330 = SR1830		

PLEASE ENSURE THAT YOU SEND THE CORRECT FEE. IF THE CORRECT FEE IS NOT RECEIVED, YOUR APPLICATION WILL BE RETURNED TO YOU AND WE WILL BE UNABLE TO BEGIN PROCESSING YOUR APPLICATION.

Permanent Resident Determination Application Checklist

Assemble COPIES of all your documents as listed below. Check each applicable item on the checklist and attach the checklist to your application form.

1 COMPLETED AND SIGNED APPLICATION FORM (IMM5524) <input type="checkbox"/>
- You <u>must staple</u> 2 recent passport photos of yourself and the rest of your family (if applying) to this application. Please ensure you include a telephone and/or fax number on the application so we can contact you if necessary. - Separate application needs to be filled for each applicant.
2 SUPPLEMENTARY INFORMATION FORM <input type="checkbox"/> Complete the supplementary information form.
3 FEE PAYMENT <input type="checkbox"/> Please refer to Payment Instructions * FEES ARE NON-REFUNDABLE REGARDLESS OF THE OUTCOME OF THE APPLICATION.
4 VALID PASSPORT OR TRAVEL DOCUMENTS <input type="checkbox"/> You must include your original passport or travel document and copy of the photo page with the application.
5 Original or Copy of Record of Landing for yourself and each applying member of your family. <input type="checkbox"/>
6 Detailed explanation of the reason you stayed outside of Canada. <input type="checkbox"/>
7 Documentation to prove your periods of residence in Canada. <input type="checkbox"/> It is advisable to submit as much documentation as possible to establish all periods of residency in Canada. This can include, but is not limited to, airline tickets, previous passports, employment letters, property or rental agreements, etc.

NOTES

* Please ensure that **your application is complete and that all required documents are provided.** Incomplete applications will be **returned unprocessed.**

* **The embassy reserves the right to request a personal interview or any other document it deems necessary. Moreover, the submission of an application with all the required documents does not ensure that a visa will be issued. Visa issuance is at the total discretion of the embassy.**

SUPPLEMENTARY INFORMATION FORM

Must be completed or application WILL NOT be considered

A. TO BE COMPLETED BY PRINCIPAL APPLICANT (& SPOUSE IF APPLICABLE):

1- Personal details of **all immediate family members** who are **NOT** accompanying you on this trip (spouse, children, mother, father, brothers, sisters).

Family Name	First & Second Name	Date & Place of Birth	Relationship	Citizenship	Occupation	Country of Residence

2- Do you have any relatives in Canada? If YES, please provide their names and address(es) plus a copy of their Record of Landing (Immigrant Visa) or copy of documents proving their status in Canada.

Family Name	First & Second Name	Date & Place of Birth	Relationship	Citizenship	Status in Canada	Visa File No. if visitor

3- Please list names of relatives or friends accompanying you on trip who are not included in this application.

4- Please list all countries visited in the past ten years and year of visit.

5- Have you ever been refused a visa to travel to any country? If YES please provide details.

B. TO BE COMPLETED BY NON-NATIONALS

1-How long have you resided in Saudi Arabia? -----

2- What is the expiry date of your residence permit? -----

3- What is the name of your sponsor for your residence permit? -----

4- What are the dates of your authorized leave from your sponsor? -----

CANADIAN TEMPORARY RESIDENT VISA
TRAVEL INFORMATION FORM

ALL FIELDS **MUST** BE FILLED IN COMPLETELY OR APPLICATION CANNOT BE CONSIDERED

1. FULL NAME (FAMILY NAME, FIRST NAME, MIDDLE NAME) AS IN PASSPORT

2. DATE OF BIRTH / / GREGORIAN/WESTERN FORMAT ONLY PLEASE
DD / MM / YYYY

3. PLACE OF BIRTH (TOWN AND COUNTRY)

4. HOME ADDRESS

5. NATIONALITY

6. OCCUPATION (AND EMPLOYER'S NAME AND ADDRESS)

7. PASSPORT DETAILS

PASSPORT NO. _____

PASSPORT TYPE: REGULAR SPECIAL DIPLOMATIC

PLACE OF ISSUE _____

DATE OF ISSUE (DD / MM / YYYY) / /

EXPIRY DATE (DD / MM / YYYY) / /

8. ADDRESS IN CANADA

9. PURPOSE OF VISIT TO CANADA

10. LENGTH OF STAY IN CANADA (DD/MM/YYYY)

FROM: / / TO / /