



AL FIF A Government and Embassy Services

ITALY

VISA REQUIREMENTS:

- FILL UP A VISA APPLICATION FORM
- 2 PHOTOGRAPHS (Without head cover for Male; Female can wear a head cover but the ears and forehead should be shown.)
- COMPANY LETTER ADDRESSED TO THE EMBASSY (SALARY, POSITION, PURPOSE OF VISIT)
- TICKET COPY
- HOTEL RESERVATION
- HEALTH/TRAVEL INSURANCE
- PASSPORT MUST BE SIGNED BY THE PASSPORT HOLDER
- INVITATION LETTER (BUSINESS)
- EXIT RE - ENTRY (EXPATRIATE EMPLOYEES)
- PHOTOCOPY OF IQAMA
- PHOTOCOPY OF SAUDI ID
- SAUDI FAMILY BOOKLET (SAUDI FAMILIES)
- PASSPORT MUST BE VALID FOR 6 MONTHS UPON LEAVING THE COUNTRY
- ORIGINAL PASSPORT AND PHOTOCOPY
- BANK STATEMENT (3 MONTHS)
- MAKE AN APPOINTMENT WITH THE EMBASSY FOR THE SUBMISSION OF APPLICATION. PLEASE CALL THEM AT 01-4881212. (Not Applicable for ARAMCO Employees)

THE ITALIAN COMPANY MUST INCLUDE THE PARAGRAPH BELOW IN THE INVITATION LETTER: *“SI DICHIARA DI ESSERE CONSAPEVOLE DELLE RESPONSABILITÀ PENALI DERIVANTI DALL’ART. 12 DEL T.U. 286/1988 IN MATERIA DI FAVOREGGIAMENTO DELL’IMMIGRAZIONE ILLEGALE”*

Application forms are available at our website: www.alfifa.com

For more information please send us an email at
info@alfifa.com